

## **JOB DESCRIPTION**

**Job Title:** Disability Inclusion Worker – children and adult services

**Responsible to:** Scheme Co-ordinator

### **Main purpose of the role**

To work with the Scheme Co-ordinator and Deputy to provide social activities and leisure opportunities for the scheme members across multiple services in Essex.

### **Main responsibilities**

1. To assist in the provision of appropriate leisure and social activities and opportunities for the members at the club and/or within the community.
2. To assist the members in developing their social, personal, behavioural, physical and emotional skills.
3. To ensure appropriate supervision is in place for all members.
4. To ensure appropriate policy, procedures and guidelines are followed at all times.
5. Ensure all safeguarding concerns are accurately documented and reported in line with Accuro's Safeguarding Policy.
6. To assist members with personal care needs.
7. To assist in setting up and tidying away activities at the club or activity.
8. To assist the Co-ordinator in identifying health and safety risks so that members remain safe at the scheme, on trips and during activities.
9. To adhere to risk assessments and inform the Co-ordinator of any additional identified risks.
10. To assist in supporting volunteers.
11. To create a fun and enjoyable atmosphere in the club/during activities.
12. To attend and complete training set by the operational management team.
13. To undertake any other reasonable duties that may be required from time to time at the direction of the Co-ordinator.
14. To work with due regard for Accuro's core values and objectives.